

APPENDIX A

Harmony Incorporated COVID-19 2022 Policy and Procedure for In-Person Events

December 1, 2021 (rev. 12/13/21)

Harmony, Inc., is committed to hosting safe in-person events and to following COVID-19 safety measures based on the latest guidance from the U. S. Centers for Disease Control and Prevention and from the Public Health Agency of Canada, as well as guidance from states, provinces, and local governmental entities. This policy and procedure document governs the spring event season and will be re-evaluated on an ongoing basis to reflect changing governmental guidelines. This document provides a COVID-19 safety baseline for all Harmony, Inc.-sponsored events such as contests, conventions, festivals, and education days. Areas may impose further restrictions, consistent with the needs of their members.

Vaccination requirements

An individual is considered fully vaccinated if that individual

- has received the dose or doses (which may include boosters) recommended by the U.S. CDC or the Public Health Agency of Canada of any WHO-approved vaccine, and
- has passed the waiting period to achieve full effectiveness, as that period is defined by the U.S. CDC or the Public Health Agency of Canada.

WHO-approved vaccines currently include, among others, Johnson & Johnson, Moderna, Pfizer/BioNTech, and Oxford/AstraZeneca.

Every attendee at a Harmony, Inc.-sponsored event must be fully vaccinated, as defined at the time of registration for the event, with the following exceptions:

- any member whose application for a medical exemption has been approved and who adheres to the required additional testing and masking requirements
- any member whose application for a religious exemption has been approved and who adheres to the required additional testing and masking requirements
- any child under 5

Attendees must provide proof of vaccination or exemption before arrival at the event venue. Areas will provide instruction as to how attendees are to provide that proof.

Masking requirements

A mask is a face covering that has two or more layers of breathable fabric and that completely covers the wearer's nose and mouth and fits snugly around the edges.

Every attendee at a Harmony, Inc.-sponsored event must wear a mask, regardless of vaccination status, throughout the event venue, except that:

- Vaccinated individuals may remove masks while performing on the official stage.
- This performance exemption does not apply to impromptu off-stage performances or other singing opportunities at the venue, for which masks must be worn.
- Attendees may remove masks while seated at a table for meals.
- Children under the age of 2 need not wear masks.

Attendees who forget to bring a mask will be able to purchase one on site.

Choruses and quartets are expected to enforce masking requirements for their members and guests, and work with the organizers of the event (for example, the AC&C Convention Team or the Education Team) if there are issues.

Distancing, capacity, and cleaning requirements

Because requirements about distancing, capacity, and cleaning are venue-driven, Areas will be responsible for developing guidelines appropriate to their location.

Additional time, in the range of 2 to 5 minutes, may be allotted between contest or other official performances as needed to allow for safety and cleaning measures.

Additional Event Guidelines

In addition to the above requirements, the following guidelines will be in place:

- Access to all events (including afterglows and informal gatherings) will be strictly limited to registered attendees or, at Area discretion, guests purchasing single tickets on site.
- All attendees should wash hands frequently and use hand sanitizer throughout the event. There will be hand sanitizer stations throughout the event space, provided by either the venue or the Area.
- Colored stickers or other visual markers will be provided at registration to indicate each attendee's comfort level with social distancing (green for hugging, yellow for ask me, and red for no physical contact).
- Health & hygiene reminders/signage recommended by local governments will be placed throughout the facility to remind guests and employees of proper masking, handwashing, respiratory etiquette, and physical distancing requirements. Areas will supplement signage posted by the venue operator as needed.

Illness

- Individuals who are experiencing COVID-19 symptoms leading up to the event should get a COVID-19 test, and stay home unless the test is negative.

- Attendees who are feeling possible COVID-19 symptoms or who learn that they were in close contact with someone who has tested positive should not enter the event space until after receiving a negative result from a COVID-19 test.
- Attendees who, while in the event space, feel possible COVID-19 symptoms or learn that they were in close a contact with someone who has tested positive must
 - leave the event space and go to their sleeping room or off-site location immediately, and
 - promptly alert the event organizers.
- Any attendee who tests positive for COVID-19 within 2 weeks after attending the event should contact the Area Director, who may notify other attendees of the positive test through an email blast. This will include information, if known, about possible close contact situations (e.g., “you may have been in close contact if you attended x education class or were in the quartet contest pattern”) so that the email recipient can assess the need for a test, but notice will not include identifiable information about the individual testing positive.

All Events Registration

As part of the registration process, each individual will be required to sign an acknowledgement stating they understand the requirements to attend and agree to follow them (Attachment A). The event organizers will retain this form for six weeks after the event.

Guests

Guests who are not registered attendees will be required to follow the same rules and policies as registered attendees.

Areas that choose to sell single event tickets to non-registered guests must require that those guests do the following

- Persons 5 and older must:
 - Provide proof of vaccination
 - Show identification, except an adult accompanying a minor may vouch for the minor
 - Provide contact information, and
 - Sign a COVID-19 Acknowledgement (Attachment A)
- For children under 5:
 - They must attend with an adult meeting the above requirements
 - The adult does not have to provide proof of vaccination for the child unless it is available
 - The adult will include details on their contact information and will include the child on their Acknowledgement form

Judges

Judges must follow the same vaccination and masking requirements as all other event attendees, except that their proof of vaccination and acknowledgement of risk will be handled through the International Contest and Judging Chair.

Exemption Process

An individual seeking a medical or religious exemption must submit the statement and declaration of medical professional (Attachment B) or affidavit (Attachment C) to a member of the event organizer team designated by the Area Director at least 60 days before the event. The designated person will notify the individual in writing within 10 calendar days as to approval of the exemption request. The event organizing team will retain these forms for six weeks after the event. Details for how these forms are collected, along with the proof of vaccination, will be determined by each Area.